



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, NOVEMBER 1, 2023
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Commendation: Recognizing West Park Pioneer Nominee for the Broward County Historical Preservation Board**
 - 2. Presentation: Certificate of Completion - Small Business Financial Training Seminar & Workshop Series**
 - 3. Presentation: Florida Power & Light’s Storm Secure Underground Program**
 - 4. Presentation: CERT Program – Ms. Donna Maksymowich-Waskiewicz, Cooper City CERT Program Manager**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement Monthly Statistics Report**
[ITEM 8: WP-MONTHLYSTATS-09-2023](#)
- 9. APPROVAL OF MINUTES**
 - 1. August 2, 2023 - Regular Commission Meeting Minutes**
[08-02-23 - Regular Commission Meeting Minutes](#)
 - 2. August 16, 2023 - Regular Meeting Minutes**
[08-16-23 - Regular Commission Meeting Minutes](#)
 - 3. September 6, 2023 - First Budget Public Hearing Minutes**
[09-06-23 - First Budget Public Hearing Minutes](#)

10. RESOLUTIONS – CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A T-MOBILE HOMETOWN GRANT APPLICATION FOR THE PURCHASE OF AUDIO EQUIPMENT FOR THE AMPHITHEATER AT MCTYRE PARK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-163)

[RESO. 2023-163 - West Park - Submitting T-Mobile Hometown Grant Application](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ATTORNEY'S OFFICE TO PURSUE LITIGATION ON BEHALF OF THE CITY OF WEST PARK FOR THE UNSAFE STRUCTURE LOCATED AT 4441 SW 41ST STREET AND AUTHORIZE THE CITY ADMINISTRATOR TO TAKE OTHER NECESSARY ACTION FOR THE ENFORCEMENT OF SAID UNSAFE STRUCTURE; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-164)

[RESO. 2023-164 - West Park - Authorization of the City Attorney's Office - Demolition of Unsafe Structure](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A FISCAL YEAR 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT AWARD AGREEMENT BETWEEN THE CITY OF WEST PARK AND THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT FOR FUNDING ASSISTANCE FOR THE MARY SAUNDERS PARK SAFETY PROJECT; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-165)

[RESO. 2023-165 - West Park - Executing JAG-FDLE 2022 Award Agreement - Mary Saunders Park Surveillance Cameras](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE BID FROM DUVAL FORD OF JACKSONVILLE, FLORIDA FOR PURCHASE OF A 2024 FORD MAVERICK AWD PICKUP – W8B (SPECIFICATION #174), PIGGYBACKING THE BID AWARDED FOR PURCHASE OF MOTOR VEHICLES IN RESPONSE TO THE FLORIDA SHERIFF'S ASSOCIATION PURCHASING BID CONTRACT NO. FSA 23-VEL31.0; IN THE AMOUNT OF TWENTY-SIX THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS (\$26,527.00) AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-166)

[RESO. 2023-166 - West Park - FSA Piggyback Ford Maverick Truck Purchase](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR A SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT REGARDING PROJECT NO. 003 ON SW 48TH

AVENUE BETWEEN COUNTY LINE ROAD AND PEMBROKE ROAD (WPRK-003);
PROVIDING EFFECTIVE DATE

(Resolution 2023-167)

[RESO. 2023-167 - West Park - Executing First Amendment to ILA for Project No. 003 - SW 48th Avenue Improvement](#)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A FIRST AMENDMENT TO THE PROFESSIONAL CIVIL ENGINEERING DESIGN SERVICES AGREEMENT BETWEEN THE CITY OF WEST PARK AND CRAVEN, THOMPSON & ASSOCIATES, INC. FOR AN EXPANSION IN THE SCOPE OF WORK FOR THE SW 48TH AVENUE COMPLETE STREET IMPROVEMENT PROJECT; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-168)

[RESO. 2023-168 - West Park - Expansion in Scope of Work - SW 48th Ave. - Craven Thompson and Associates](#)

11. RESOLUTIONS – NON CONSENT ITEMS

12. RESOLUTIONS – (PUBLIC HEARING)

13. ORDINANCES – FIRST READING

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. AN ORDINANCE OF THE CITY OF WEST PARK, FLORIDA, AMENDING THE OPERATING BUDGET FOR FISCAL YEAR 2022-2023 COMMENCING OCTOBER 1, 2022, THROUGH SEPTEMBER 30, 2023, BY ALIGNING REVENUES AND EXPENDITURES THAT WERE ACTUALLY RECEIVED OR SPENT SINCE THE BUDGET WAS ADOPTED; ADDRESSING REVISIONS AND ADDITIONAL EXPENDITURES THAT THE COMMISSION APPROVED FROM THE UNDESIGNATED FUND BALANCE DURING THE FISCAL YEAR; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2023-03)

[ORD. 2023-03 - West Park - Amending Operating Budget for FY 2022-23](#)

15. CITY MANAGER’S REPORT

1. **Southeast Florida Climate Action Pledge**
[ITEM 15-1 - Southeast Florida Climate Action Pledge](#)
2. **Broward 2023 Local Mitigation Strategy Plan**
[ITEM 15-2 - Memo - Broward 2023 Local Mitigation Strategy Plan](#)
3. **Upcoming Entrepreneurial Training Workshop Series**
[ITEM 15-3 - Upcoming Entrepreneurial Training Workshop Series](#)
4. **RFQ for the Development of Retention Pond Properties Along SR-7, South of Hallandale Beach Blvd.**

ITEM 15-4 - RFQ for the Development of Retention Pond Properties Along SR-7, South of Hallandale Beach Blvd.

5. **Upcoming Holiday Events**

ITEM 15-5 - Upcoming City Events 2023

6. **Upcoming Presentations and Coordination with Agencies**

ITEM 15-6 - Upcoming Presentations & Coordination with Agencies

16. OLD BUSINESS

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

19. ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.